

**PERFECT  
BINDING  
GUIDE**



**EDINBURGH  
COPYSHOP**  
●●●● digitalgraphics

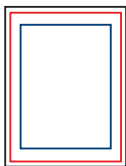


**A4 PORTRAIT £20 SETUP +£3 per book**  
**A4 LANDSCAPE £20 SETUP +£10 per book**

**PLEASE PROVIDE TWO PDFS**  
**THE FIRST FOR THE INNER SHEETS**  
**THE SECOND FOR THE COVER**

**BOTH FILES SHOULD HAVE APPROPRIATE BLEED & SAFETY**

**CUT EDGE - FINAL FINISHED SIZE OF BOOK**  
**BLEED - EXCEEDS CUT EDGE BY 2mm ON EACH SIDE**  
**SAFETY - 10mm WITHIN CUT EDGE ON EACH SIDE**



**ANYTHING OUTWITH THE  
SAFETY RISKS BEING CUT.**  
**ALL BACKGROUNDS MUST  
EXTEND TO THE BLEED LINE.**

**THE LENGTH OF YOUR COVER WILL BE  
FRONT + SPINE + BACK + BLEED**

**THE WIDTH OF YOUR SPINE WILL BE**  
**100 SHEETS 100gsm = 13mm**  
**100 SHEETS 120gsm = 15mm**  
**100 SHEETS 160gsm = 20mm**



**\* IF YOU ARE SUPPLYING YOUR OWN PRINTS PLEASE ENSURE THE  
DOCUMENTS ARE PERFECTLY ALIGNED FRONT AND BACK.  
THE PRINTS MUST BE ON OVERSIZE PAPER AS WE NEED TO TRIM  
THE BOOK TO FINISH.**